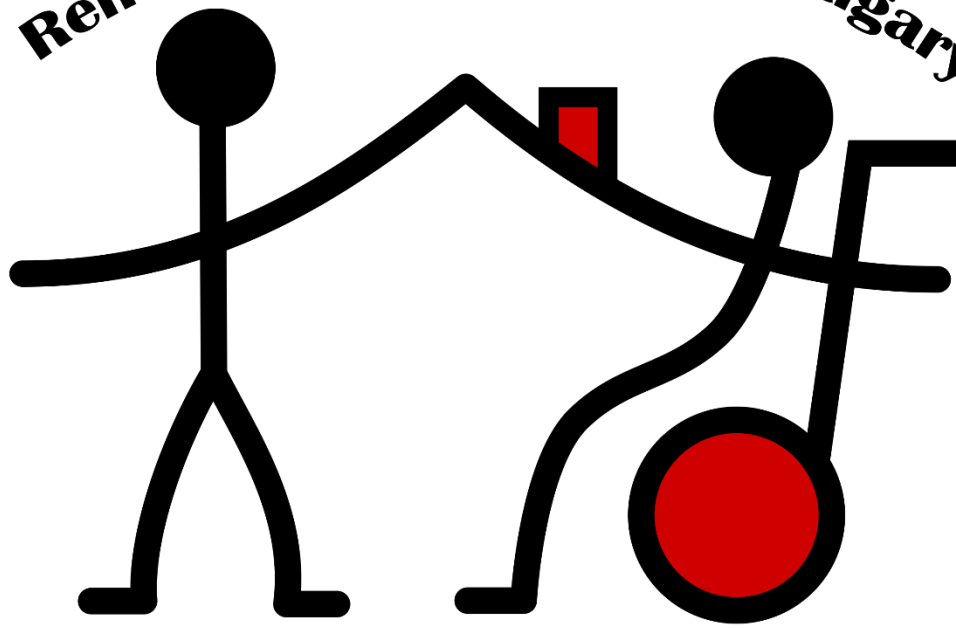


**Rehabilitation Society of Calgary**



**Since 1957**

**ANNUAL REPORT - June 2019- Sept. 2020**

# REHABILITATION SOCIETY

## VISION

- To provide an example of inclusive community and civic participation that is organized and maintained by and with persons of diverse capacities, abilities, and challenges

## MISSION

- To improve quality of life for persons with disability by creating community, using a member-owned and operated place, where persons with disability participate with equality in a work and social setting

## CORE VALUES

- The recognition of the dignity and value of all people
- The meaningful participation and inclusion in community and civic life for all persons
- Meaningful opportunities for self-help and self-determination
- Maximizing opportunities for authentic adult relationships and support
- Providing opportunities that address unmet needs in the disabled community

## BOARD OF DIRECTORS-2019-2020

President:	Landon Sweet	Director:	Kelly Cornforth
Vice President:	Rick Till	Director:	Ralph Tedesco
Treasurer:	Alison Blanchard	Director:	Sharlene Taylor
Secretary:	Sabine Hardy	Director:	Patty Loades
Membership Secretary:	Sandy Piasta	Director:	Lisa Charles
Public Relations Chair:	Sheri Cairns	Director:	Isabel MacMaster

# President's Report

June 2019-Sept 2020

Hello, and best wishes from this pandemic time we are living in! I hope you are staying safe, as happy as possible during these tough times, and that you are asking for help if you need it. This has been a year like no other for our society, and I would like to say thanks right off the top to our lovely staff for all the work they have done to keep things safe and sound for everyone, whether it be in the building or helping people in their homes! I would also like to thank my fellow board members for helping out whenever and however they can, especially during a year when we had many frequent tough in-depth discussions and decisions. Most of all, thanks to the members, who have been involved in keeping us going in many traditional and creative ways these last months! I can say that all of us are no doubt excited and hopeful that we can get back together in person without masks or the smell of constant sanitizing solution! Who doesn't miss the great lunches, Barbecues, dances, Sing-Alongs, and Laughing Allowed? I'm sure we all do, and I know that while things may be hard now, one day when life returns to normal we will be a little stronger having experienced this together!

I would like to take this section to give a special thanks to the Calgary Foundation for their generous support of the changes and new equipment needed to make our re-opening safe and successful.

I would also like to thank Dianna Michel, of Michel Accounting, who not only does our books, but is helping us each month to apply for the federal Wage Subsidy Program. This is so greatly appreciated when things are happening so fast and with a lot of uncertainty.

Thanks again for another year with Brian Zhuang for working as our summer student. I wasn't personally able to see him this year, but I know his help was greatly appreciated and I thank him for his interest in coming back in such a difficult year.

I want to thank the Bingo Crew for being willing to don their masks and return to work! I really appreciate the hard work people do to help us out, having been a part of the crew for a little while now (on Sundays) and enjoyed meeting everyone. Thank you for answering Noreen's call, I know she can be intense (I joke, of course). Speaking of joking, great thanks as well to our Laughing Allowed instructor, Derek Wilken; and to Flo Lye, of Arrow Comedy Training for the generous fundraising comedy show and a fun night out for many of us! I have a special place in my heart for the Laughing Allowed Program, as many of you know, and I truly can't wait to see everyone laughing again when this is all over. We have moved forward to another year as the Rehabilitation Society. I would just like to remind everyone that even though things are out of the ordinary right now, we have a greater appreciation for our 'ordinary' life (though we are anything but) when it returns. So far, we are here and doing alright, and it looks like we will make it through we may face some tight financial times ahead.

I know people are helping whenever and however they can; and everyone is pulling in the same direction by staying safe and making sure others can do so for themselves. I hope to see everyone sooner rather than later, so please stay safe! Wear masks, socially distance, wash those hands, and we'll be able to get there!!

Sincerely,  
Landon Sweet

# Treasurer's Report

June 2019- Sept. 2020

I have now completed my fourth year as Treasurer for the Society. It has been a different year from any other, but the Rehabilitation Society, and the many organizations, donors, and members who contributed have seen us through, hopefully, the worst of it.

We are very grateful for the monthly donations from some of our members. We can't do it without your support. Our Canada Helps page is up and available for these kind of donations. We are also grateful for the donations we have been getting from Benevity. Benevity is a local organization that matches donors with charities. In response to the pandemic, many local businesses and individuals have been very generous with donations in kind of PPE, cleaning supplies, and safety equipment. Every bit helps and we thank them for thinking of community groups in these times. The Arrow Comedy Show fundraiser was a great bonus, as well as a great time for many of our members, with a lot of donated talent, time, and energy!

Bingo halls were closed into June. While they are open again, some nights are still a bit slower than usual, so it looks as if the new average income will be less, but we will be able to tell over time. We were very, very lucky to have had our casino in the last week before the lock down. However, casinos have just reopened their tables, and all the ones that were cancelled will be rebooked before the regular cycle comes back into effect. While this money is generally budgeted over 18 months, we are looking at probably a two year wait for another casino.

The Eagles Aerie 3475 continued their generous support of our operations costs with a donation of \$15,000.00

We also received an operating and capacity development grant over three years from the Community Initiatives Program under the government of Alberta.

Rents from our tenant groups are a steady and critical source of our funding. This year we were also challenged to be good landlords, as everyone struggled to cover rent expenses. Everyone is now up to speed, Stardale Women's group has opened, but the SCA has not yet returned to in-person activities and there are no one-time occasional rental revenues. However, many, many organizations have been hit very hard with paying large rents for space during the lock-down. Once again, owning our building has saved our Society. Not having to cover a rent overhead, plus having some rental income coming in, has once again, in a time of crisis, provided us with an excellent safety net.

We are now finished our 4th successful year of the summer employment project, funded 100% by the government of Canada. We are happy this year to hire summer employees for 8 weeks. This was a great asset to the heavy cleaning and preparation for re-opening.

Our budget development and expense tracking system is well-established and keeps us on track. Our bills are all currently paid, with no money owing. We finished the year in a successful place. The casino and the CIP grant gave us a good cushion to keep things going until the federal wage subsidy was in place. We

have been able to afford the 25% of the wages not covered by this program for our 2.5 employees. The generous support of the Calgary Foundation covered extra re-opening expenses due to the pandemic, as well as new equipment and supplies to enhance safety and outreach with our programs.

While there are still many unknowns about how our fiscal funding cycle will look as things slowly sort themselves out, we are in a fairly good position for the rest of the 2020/2021 fiscal year. Because our AGM was moved from June to Sept. this year, our audit for the fiscal year April 1, 2019 - March 31, 2020 is currently completed and attached to this report.

Alison Blanchard

**I move that we engage John Rhodes to complete our Financial Review for the next fiscal year.**

## **YEAR IN REVIEW- June 2019 to Sept 2020**

Our year from June to February was full of normal activity. We ran Laughing Allowed, the Lunch Program, Sing Along, Art Class, Literacy Class, and all our regular options. The usual Special Events were held: Stampede Brunch, Halloween Party in partnership with Eagles Aerie 3475 & Ladies Auxiliary, a great Christmas Gala, and a Valentines event.

We also had a new event. In November, Arrow Comedy Training had a public comedy club show fundraiser on our behalf. 2 of our Laughing Allowed participants took the stage, with Blair as one of the comic headliners, and Dustin helping out the MC. The Laughing Allowed class participants all got free tickets to attend as an end of semester project. Arrow Comedy Training hopes to be able to do this with us again next year.

The only major facility issue came with the February cold, as all three of the furnaces required upgrades and/or repairs. The last of these repairs was completed after the lockdown by generous donation through Board member Patty Loades and the generosity of Alberta fish and Wildlife.

On March 13, just before the St Patrick's Day event, COVID 19 lockdowns were beginning to take effect, and the Board decided the best thing to do was to close down Rehab until further notice. The decision was made to keep staff on payroll, working from home to support members, while the financial situation was assessed.

The federal wage subsidy became available on a month by month application basis, and we were able to qualify for most of the months since then, so we were able to keep the 2.5 staff on payroll and working from home. During the lockdown, staff did regular outreach with members and agencies to keep in touch with our participant members and helped to provide referrals or direct support to members living independently or with unmet needs. Staff also completed a deep cleaning of the interior of the building, and made sure things were operating well at the building.

Meanwhile, staff were keeping on top of what kind of financial supports came up, as our bingos, special events, and other sources of income were suspended. Luckily, we had a casino just before the lockdown. We also had a Community Operating Grant application submitted to the Alberta government, which was approved during this time. One of our tenant organizations needed a bit of time with rent, and a couple of groups that pay per use were also shut down. But everything is now back to normal, and the rent money provides some income. Currently the SCA is the only one of our 'roommates' that is not back to meeting as yet; and we are not getting any one-off group rentals.

During the work-from-home time, staff researched different ways to safely re-open Rehab, and to reorganize our activities and ways of operating to adapt to what might be a fairly lengthy period of precaution and limitations. From June onward, the staff met regularly (by phone and masked, socially distanced meetings) with a Planning and Steering Committee of Board and general membership to organize these new initiatives, with serious regard to public health policy, and our mandate of member-owned, member operated.

Together we developed a Re-opening Covid-19 Policy and Procedure document, that can be seen on the website and Facebook page. It was decided to re-open in August if the community case numbers were low; to open Tues -Friday, with 2 groups of up to 15 persons each coming two days per week. Only the main workshop area would be used initially. We submitted a grant to the Calgary Foundation, and they were fast and wonderfully supportive in providing a grant to get the 'New Look' set up. With their generous support we purchased a room spray sanitizer machine, a big screen TV, 10 tablets, a set of moveable partitions to make cubicles for the computer stations, materials and supplies for individual art boxes, a sound system and light furniture for outside activities, and many other PPE type supplies and enhancements.

We re-opened Aug 11, with pre-booked 'orientation and tour' appointments for each member. Tours of our new safety equipment, environment and procedures were made available to caregivers if they wished, and a number of involved family and supported room-mates were pleased with our new procedures and set-up. Support workers attending with a member must also attend a pre-booked 'orientation and tour' appointment. This system will remain in place for the foreseeable future. Meanwhile, we are keeping in touch with members who are still staying home until stage 3 is declared (most group homes and housing agencies). We are beginning to set up a membership team to build on our 'outreach' to at-home members, to hopefully keep our sense of our 'Rehab Community' alive and well!

The Lunch Program is available again, but prices have gone up to \$5.00 as currently the FoodLink program through the Food Bank is using all donations for direct service to those in desperate need - so we are spending more on groceries.

Bingos opened at the end of June, and our Bingo Team has stepped up and out to work for us. Five Star Bingo hall and staff have been great at communicating, setting things up for volunteer safety, and working with us to keep our member volunteers engaged. They have been GREAT partners!

Laughing Allowed program is starting up. While the weather is warm, they will be having class outside. Meanwhile, Zoom skills are being developed, and research is under way to find out how/who we can connect with to take Laughing Allowed and then other outreach online. Many thanks to our professional volunteer, Derek Wilken, for undertaking this new version and adventure!

Computer stations are open. Various art projects are available in individually packaged formats. We are participating in a Bridgeland Community Art-for-the-Fence project that is also individually packaged. We are also still packaging sugar discs as part of our work project contract. Our volunteer Operations Teams have changed shape, but we are working out how everyone can safely have a job and responsibility at the level they choose.

It appears that for the time being, our Social Events are not going to be happening. This is a great loss and sadness for us all! However, we are still brainstorming and developing some creative solutions for how we can still celebrate events as a community, until we can come together happily and safely again. A special thanks to member/volunteer Darlene Kormos, who has been dedicatedly managing the Birthday Card list from her home all this time.

We currently have 133 paid up members. Things are definitely moving one-day-at-a-time, with consideration for any new public health directives or policies. We are welcoming back a few people at a time and developing new ideas for online and outreach support to all members as we move through these uncertain times.

## **Awards & Lifetime Memberships**

Due to the lockdown and limited ability for various member groups to be in good communication with each other (which we are working on!), the Board decided to postpone awards, lifetime membership committees, and the volunteer appreciation event. We deeply appreciate the work of our volunteers and participant-volunteers who have made outreach, re-opening, and bingos the successes they are. The next AGM will be back on schedule with a meeting this June, and you can be sure we will be expressing our deep appreciation for you all!

# **IN MEMORIUM**

## **Cyndy Morey**

Cyndy was a long-time member and enthusiastic facilitator of our Celebration events. Her vibrant personality is very much missed. Cyndy's memorial service was coordinated by the family and the Rehabilitation Society and held here.

## **Cynthia Boley**

Cynthia was a long-time member of Rehab, as well as being involved in many other community activities and organizations; she will be deeply missed by many. Eagles Airie 3475 Ladies Auxiliary held a private memorial ceremony acknowledging her as a founding member of that group.

# DONORS & SUPPORTERS

## THANK YOU

Calgary Foundation

Red Cross

Community Initiatives Program (govmnt of Alberta)

Summer Youth Employment Program (federal govmt)

Eagles Airie 3475 & Ladies' Auxiliary

Bev Cote & Howard Dubinsky

Benevity Community Impact Fund

Acrylic Concepts Ltd.

Arrow Comedy Training

Rosalie Bain

Debbie Chong-Munroe

Clever Canines

Tetra Society

Calgary Fish & Wildlife Assoc.

Albert's Controls Ltd.

SingleTrack

Redwood Plastics & Rubber Corp.

High Security Locksmith Co.

Robert Warren



## **Building and Community Members**

**Peneil Church**

**Calgary Model Trainmen's Club**

**Eagles Aerie #3475 & Ladies' Auxiliary**

**Society for Creative Anachronism**

**Stardale Women's Group**

## **Other Partners**

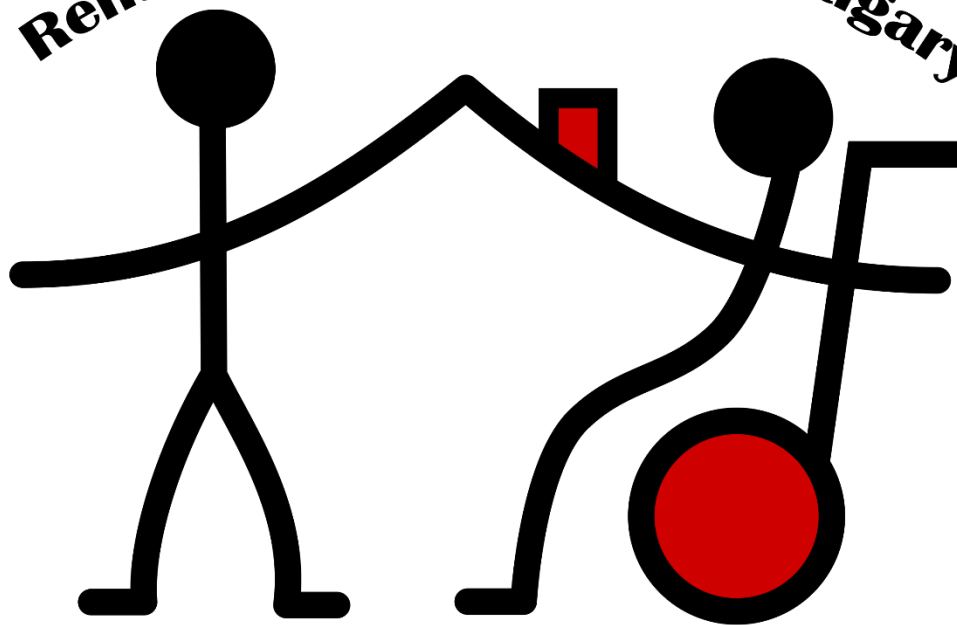
**FoodLink/Calgary Food Bank**

**Bridgeland/Riverside Community Assoc.**

**Supported Lifestyles**

**The Sugar Disc Company**

**Rehabilitation Society of Calgary**



**Since 1957**

# **Annual Audit Report**

## TABLE OF CONTENTS

REVIEW ENGAGEMENT REPORT	EXHIBIT A
BALANCE SHEET	EXHIBIT B
STATEMENT OF REVENUE, EXPENDITURES, AND NET ASSETS	EXHIBIT C
STATEMENT OF CASH FLOWS	EXHIBIT D
STATEMENT OF CHANGES IN NET ASSETS	EXHIBIT E
NOTES TO FINANCIAL STATEMENTS	EXHIBIT F

Exhibit A

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To The Members of:  
The Rehabilitation Society of Calgary For The Handicapped.

I have reviewed the accompanying financial statements of The Rehabilitation Society of Calgary For The Handicapped that comprise the balance sheet as at March 31, 2020, and the statements of income, net assets, cash flows and changes in net assets for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for Non-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for Non-Profit Organizations, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for Non-Profit Organizations is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that these financial statements do not present fairly, in all material respects, the financial position of The Rehabilitation Society of Calgary For The Handicapped as at March 31, 2020, and the results of its operations and its cash flows for the year then ended, in accordance with Canadian accounting standards for Non-Profit Organizations.



Calgary, Alberta.

John J. Rhodes Professional Corporation

August 2, 2020.

Chartered Professional Accountant

*John J. Rhodes Professional Corporation*

Exhibit B

REHABILITATION SOCIETY OF CALGARY FOR THE HANDICAPPED

Unaudited Statement of Financial Position

As at March 31, 2020  
(with comparative figures as at March 31, 2019)

	2020 (\$)	2019 (\$)
<b>ASSETS</b>		
Current Assets		
Cash	24,869	56,673
GST Receivable	2,834	1,433
Accounts Receivable	-	-
	<u>27,703</u>	<u>58,106</u>
Capital Assets (Note 2)		
Furniture & Equipment	37,108	31,135
less: Accumulated Amortization	<u>29,579</u>	<u>27,691</u>
	<u>7,529</u>	<u>3,444</u>
<b>Total Assets</b>	<u><b>35,232</b></u>	<u><b>61,550</b></u>
<b>LIABILITIES &amp; SURPLUS</b>		
Current Liabilities		
Source Deductions Payable	3,049	2,434
Accounts Payable	<u>6,690</u>	<u>3,060</u>
	<u>9,739</u>	<u>5,494</u>
<b>Net Assets</b>		
Net Assets Invested in Capital Assets	7,529	3,444
Restricted Net Assets (Note 2)	6,364	10,291
Unrestricted Net Assets	<u>11,600</u>	<u>42,321</u>
	<u>25,493</u>	<u>56,056</u>
<b>Total Liabilities &amp; Net Assets</b>	<u><b>35,232</b></u>	<u><b>61,550</b></u>

Approved on behalf of the board of The Rehabilitation Society of  
Calgary For The Handicapped:

  
President

  
Treasurer

The attached notes form an integral part of these financial statements.

*John J. Rhodes Professional Corporation*

Exhibit C

REHABILITATION SOCIETY OF CALGARY FOR THE HANDICAPPED

Unaudited Statement of Revenue, Expenditures and Net Assets

For the year ended March 31, 2020  
(with comparative figures for the year ended March 31, 2019)

	2020 (\$)	2019 (\$)
Revenue		
Rental	66,120	56,915
Donations	17,538	49,615
Grants	-	36,225
Self Generated	17,677	16,819
Bingo	36,706	28,213
Casino	69,941	2,351
	<u>207,982</u>	<u>190,138</u>
Expenditures		
Salaries & Benefits	132,683	124,123
Building Costs	49,430	32,355
Utilities	20,500	21,625
Insurance	12,865	11,960
Program & Office Costs	6,800	3,905
Professional Fees	6,457	6,375
Bingo	3,521	3,210
Casino	2,351	2,351
Telephone	1,736	1,901
Interest & Bank Charges	315	24
Amortization	1,887	867
	<u>238,545</u>	<u>208,696</u>
Net Income (Loss)	( 30,563)	( 18,558)
Net Assets beginning of year	56,056	74,614
Net Assets end of year	<u>25,493</u>	<u>56,056</u>

The attached notes form an integral part of these financial statements.

*John J. Rhodes Professional Corporation*

## Exhibit D

## REHABILITATION SOCIETY OF CALGARY FOR THE HANDICAPPED

## Unaudited Statement of Cash Flows

For the year ended March 31, 2020  
(with comparative figures for the year ended March 31, 2019)

	2020 (\$)	2019 (\$)
<u>Cash Flows from Operating Activities</u>		
Net Income (Loss)	( 30,563)	( 18,558)
add: Amortization (non-cash item)	<u>1,887</u>	<u>867</u>
	( 28,676)	( 17,691)
Operating Activities Affected by:		
(Increase) Decrease in Accounts Receivable	-	-
Increase (Decrease) in Current Liabilities	4,245	( 549)
(Increase) Decrease in GST Receivable	( 1,401)	( 273)
Cash Generated from (Applied to) Normal Operations	( 25,832)	( 18,513)
<u>Cash Flows from Financing Activities</u>	-	-
<u>Cash Flows from Investing Activities</u>		
Capital Assets - Purchased/Donated	( 5,972)	( - )
Increase (Decrease) in Cash	( 31,804)	( 18,513)
Cash, beginning of year	56,673	75,186
Cash, end of year	<u>24,869</u>	<u>56,673</u>

The attached notes form an integral part of these financial statements

*John F. Rhodes Professional Corporation*

## Exhibit E

## REHABILITATION SOCIETY OF CALGARY FOR THE HANDICAPPED

## Unaudited Statement of Changes in Net Assets

For the year ended March 31, 2020  
 (with comparative figures for the year ended March 31, 2019)

Net Assets	Invested In Capital Assets (\$)	Restricted (\$)	Unrestricted (\$)	2020 Total (\$)	2019 Total (\$)
Balance, Opening	3,444	10,291	42,321	56,056	74,614
Excess (Deficiency) of Revenues over Expenses	4,085	( 3,927)	(30,721)	(30,563)	( 18,558)
Invested in Capital Assets					
Balance End of Year	<u>7,529</u>	<u>6,364</u>	<u>11,600</u>	<u>25,493</u>	<u>56,056</u>

The attached notes form an integral part of these financial statements

*John F. Rhodes Professional Corporation*



REHABILITATION SOCIETY OF CALGARY FOR THE HANDICAPPED

Unaudited Notes to the Financial Statements

For the year ended March 31, 2020

Note 1 PURPOSE OF THE SOCIETY

The Rehabilitation Society of Calgary for the Handicapped is a non-profit, charitable organization committed to ensuring that every disabled person through services and work/social programs creates opportunities for persons with disabilities to achieve acceptance, encouragement and mutual support.

Note 2 SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the society have been prepared in accordance with Canadian accounting standards for non-profit organizations. The financial statements have been prepared within reasonable limits of materiality and within the framework of the significant accounting policies summarized below:

Amortization:

Expenditures on capital assets are capitalized at cost in the accounts and are amortized over the estimated useful lives of the assets at the following rates:

Computer Equipment	30% Declining Balance
Office Furniture	20% Declining Balance

Tax status:

The Society is a registered charity and as such is exempt from income tax.

Donated materials & Services:

The value of donated materials and services is not included in the financial statements.

Bingo and Casino revenues are recognized when received.

The organization follows the deferral method in accounting for all transactions and contributions.

Restricted net assets consist of cash totalling \$6,364.

REHABILITATION SOCIETY OF CALGARY FOR THE HANDICAPPED

Unaudited Notes to the Financial Statements

For the year ended March 31, 2020

Note 3 FINANCIAL INSTRUMENTS

The society's financial instruments consist of cash, accounts receivable, temporary and long-term investments, accounts payable, amounts due to (from) related parties and long-term debt. Unless otherwise noted, it is management's opinion that the society is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

Note 4 MEASUREMENT UNCERTAINTY

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenue and expenses. Actual results could differ from these estimates.